

Minutes of the Regular Meeting of the
Council of the Rural Municipality of Whiska Creek No. 106
held in the municipal office at 1201 Dominion St. in Vanguard, SK on
Tuesday January 14, 2025

Attendance:

Reeve:	Kelly Williamson
Division One:	Albert Hapke
Division Two:	Randy Schultz
Division Three:	Tania Demencuik
Division Four:	Doug Ostrander
Division Five:	Rene` Seemel
Administrator:	Teresa Richards

Absent:

Division Six:	Blaine Friesen
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Call to Order

A quorum being present, Reeve Williamson called the meeting to order at 9:47 a.m.

- 83/25

Bond

Demencuik:

That council hereby accept the administrator’s bond as presented.

CARRIED
- 84/25

Agenda

Demencuik:

That the agenda be hereby adopted as amended.

CARRIED
- 85/25

Minutes

Seemel:

That the minutes of the regular meeting of the council held December 18, 2024 be approved as amended.

CARRIED
- 86/25

Financial Statement

Demencuik:

That the Statement of Financial Activities for the month of December be accepted as presented.

CARRIED
- 87/25

Bank Reconciliation

Ostrander:

That the Bank Reconciliation for the month of December be approved as presented.

CARRIED
- 88/25

Pambrun Water Log – December

Seemel:

That the Pambrun Water Log for the month of December as presented by Water Operator Richard Bueckert be hereby accepted as reviewed.

CARRIED
- 89/25

Pambrun Water Rates 2025

Seemel:

That the approval of the 2025 Pambrun Water Rates from the Saskatchewan Municipal Board be hereby acknowledged.

CARRIED
- 90/25

Sign Purchase – SGI Provincial Traffic Safety Grant

Seemel:

That the quote received from ATS Traffic for I-SAFE SL Speed Display System in the amount of seven thousand seven hundred dollars (\$7,700) be hereby accepted.

CARRIED
- 91/25

Anderson & Company Retainer - 2025

Ostrander:

That the municipality retain the services of Anderson & Company for 2025.

CARRIED

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M-11 (a)

- 92/25 I Hunter App Map Sales 2024
Demencuik: That the map sales revenue received from I Hunter App in the amount of three hundred and eighty dollars and fifty-five cents (\$380.55) be hereby acknowledged. CARRIED
- Operator Report
Foreman Dyck attended the meeting at 10:30 a.m. to discuss municipal business with the council. Foreman Dyck left the meeting at 11:48 a.m.
- Councillor Hapke vacated their chair and left the meeting at 11:43 a.m.
- Councillor Hapke re-entered the meeting and resumed their chair at 11:46 a.m.
- 93/25 Development Permit 2025 - 001
Seemel: That as Development 2025 – 001 to move a house onto the SE-28-11-11-W3M complies with the municipal zoning bylaw that it be hereby approved. CARRIED
- 94/25 Railway Right-of-Way
Hapke: That a letter be sent to Great Western Rail asking that they be diligent with the weed control in the railway right-of-way in order to help with the control of noxious weeds within the municipality. CARRIED
- 95/25 Municipal Revenue Sharing Declaration of Eligibility
Hapke: The Council of the Rural Municipality of Whiska Creek No. 106 confirms that the municipality meet the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
Submission of the 2023 Public Reporting on Municipal Water works to the Ministry of Government Relations;
In Good Standing with respect to the reporting and remittance of Education Property Taxes;
Adoption of a Council Procedures Bylaw;
Adoption of an Employee Code of Conduct; and
All members of council have filed and annually updated their Public Disclosure Statements, as required; and
That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. CARRIED
- 96/25 Saskatchewan Federation of Police Officers Annual Crime Prevention Guide
Ostrander: That the municipality purchase a two hundred and twenty-five-dollar (\$225) advertisement in the Saskatchewan Federation of Police Officers Annual Crime Prevention Guide. DEFEATED
- 97/25 Recess Meeting
Williamson: That as it is 12:20 p.m. that we hereby recess for lunch. CARRIED
- 98/25 Reconvene Meeting
Williamson: That as it is 12:53 p.m. that we hereby reconvene. CARRIED
- 99/25 Les Auvergnois De Ponteix
Hapke: That the municipality will support the Les Auvergnois De Ponteix with a letter of support to access the grant request for a feasibility study for shared local transport services. CARRIED
- 100/25 2026 Saskatchewan Lotteries Community Grant Allocation
Demencuik: That this municipality's 2026 Saskatchewan Lotteries Community Grant population be allocated in the following way: Vanguard/Pambrun – 290, Neville – 122, and Ponteix – 100. CARRIED

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Administrator

Reeve

M-11 (a)

- 101/25 Channel Clearing Estimate on Bridge ID's: 311-11-25-E #1 and #2
Ostrander: That the municipality hereby accept the quote submitted by Prairie Dog Rural Service in the amount of twenty-one thousand five hundred and ten dollars (\$21,510) to clear the channels and rip rap Bridge ID's: 311-11-25-E #1 and #2.
CARRIED
- 102/25 2025 Water Allotment – Millar College
Seemel: That for 2025 the municipality agrees to re-allocate their 10-acre feet water allocation to Millar College of the Bible. CARRIED
- 103/25 March Meeting Date
Seemel: That as the March meeting date falls during the time of the SARM Convention that the regular meeting date be hereby moved to Tuesday March 18, 2025 commencing at 9:30 a.m. in the municipal office.
CARRIED
- 104/25 SARM Delegates
Demencuik: That Reeve Williamson, and Councillors Ostrander, Hapke, and Schultz be hereby authorized to attend the SARM Convention to be held March 11, 12 and 13, 2025 in Saskatoon. CARRIED
- 105/25 SARM Voting Delegates
Hapke: That Deputy Reeve Ostrander and Councillor Shultz be hereby designated as the voting delegates for the SARM Convention.
CARRIED
- 106/25 Operators Attending the SARM Convention Trade Show
Hapke: That the operators be hereby authorized to attend the SARM Convention Trade Show on March 11 and March 12, 2025 in Saskatoon and that they stay overnight. CARRIED
- 107/25 Administrator Holiday Days
Ostrander: That Administrator Richards be hereby authorized holiday days January 17, February 18 – 21, & 24 – 27, and March 19 – 24, 2025.
CARRIED
- 108/25 Transfer to the Amortization Fund
Seemel: That a transfer of two hundred and twenty-two thousand eight hundred and forty-three dollars (\$222,843) be hereby made to the Amortization Fund to account for the 2024 amortization. CARRIED
- 109/25 Buyout Grader Finance on the CAT 150-15
Seemel: That the municipality buyout the grader financing on the CAT 150-15 Serial # CAT00150JEB400927 and that the monies required for this be taken out of the amortization account. CARRIED
- 110/25 Gravel Crush Tender – Hattum Pit
Hapke: That the municipality tender a 15,000-yard crush to be done in the Hattum Pit in 2025. CARRIED
- 111/25 Erection of Signage
Hapke: That the municipality erect signage on the intersection of Hwy 43 and Rng. Rd. 3102 and east of the intersection of Rng. Rd. 3102 and Twp. Rd. 112 that states that these roads are not all-weather roads. CARRIED
- 112/25 RMAA Spring Workshop
Demencuik: That Administrator Richards be hereby authorized to attend the RMAA Spring Workshop to be held April 1, 2025 in Swift Current. CARRIED
- 113/25 Correspondence
Ostrander: That the correspondence as read and listed on the agenda be hereby filed. CARRIED
- 114/25 Foreman Holiday Day
Ostrander: That Foreman Dyck be hereby authorized a holiday days February 18 – 21, 2025. CARRIED

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Administrator

Reeve

M-11 (a)

- 115/25 Operator Steven Nelson Wage
Seemel: That Operator Steven Nelson be paid an hourly salary of thirty dollars and fifty cents per hour (\$30.50) and that vacation pay be paid monthly and that the SARM Short Term Disability, Long Term Disability, Vision Care Benefits and the Health and Dental Benefits single coverage at Level 1 and Level 5 respectively be paid by the municipality on his behalf.
CARRIED
- 116/25 Contractor Jennifer Hiebert
Demencuik: That the Pambrun Landfill Contractor be offered an annual contract with an hourly salary of twenty-seven dollars (\$27) per hour and that she be reimbursed for her liability insurance policy. CARRIED
- 117/25 Pest Control Officer Stewart Biech
Demencuik: That Pest Control Officer Stewart Biech be paid an hourly salary of twenty-four dollars (\$24) per hour and seventy cents (\$0.70) per kilometer for all hours engaged in pest control activities for the municipality.
CARRIED
- 116/25 Foreman Terry Dyck
Ostrander: That Foreman Terry Dyck be paid an annual salary of ninety-one thousand eight hundred dollars (\$91,800) paid in twelve equal monthly payments and is entitled to three weeks' vacation for 2025 and that the SARM Short Term Disability, Long Term Disability, Vision Care Benefits the Health and Dental Benefits single coverage at Level 1 and Level 5 respectively be paid by the municipality on his behalf. CARRIED
- 117/25 Contractor Richard Bueckert
Ostrander: That the Pambrun Water Contractor be paid a monthly salary of two thousand two hundred and sixteen dollars (\$2,216) and that he be compensated at a rate of twenty-four dollars (\$24) per hour for any overtime as well as being reimbursed for his liability insurance policy and the Water Operator Certificate, which is invoiced every two years. CARRIED
- 118/25 Vanguard Load-Out Operator Jeff Hornung
Ostrander: That Vanguard Load-Out Operator Jeff Hornung be compensated at one hundred and seventy dollars and fifty-six cents (\$170.56) per month plus seventy cents (\$0.70) per kilometer for maintenance of the Vanguard Load Out. CARRIED
- 119/25 Move in Camera
Williamson: That the council move in camera to discuss employee wages. CARRIED
Administrator Richards was asked to leave council chambers.
Moved in camera 4:41 p.m.
Administrator Richards was asked to return to council chambers.
- 120/25 Move out of in Camera
Williamson: That the council move out of in camera. CARRIED
Moved out of in camera at 5:17 p.m.
- 121/25 Move in Camera
Williamson: That the council move in camera to discuss employee wages. CARRIED
Administrator Richards was asked to leave council chambers.
Moved in camera 5:32 p.m.
Administrator Richards was asked to return to council chambers.

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Administrator

Reeve

First Meeting of the Council
of the Rural Municipality of Whiska Creek No.106
held Tuesday January 14, 2025

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122/25

Move out of in Camera

Williamson: That the council move out of in camera.

CARRIED

Moved out of in camera at 5:38 p.m.

123/25

Administrator Teresa Richards

Schultz: That Administrator Teresa Richards be paid an annual salary of ninety seven thousand nine hundred and twenty dollars (\$97,920) paid in twelve equal monthly payments and is entitled to five weeks' vacation for 2025 and that the SARM Short Term Disability, Long Term Disability, Vision Care Benefits the Health and Dental Benefits single coverage at Level 1 and Level 5 respectively and the RMAA Membership Fees be paid by the municipality on her behalf.

CARRIED

124/25

Reports

Schultz: That the verbal reports given on the affairs of the Adroit Appeal be accepted as presented.

CARRIED

125/25

Accounts 2024 Year End

Schultz: That the List of Accounts for Approval with cheques and EFT's numbering 21978 to 21997 totaling ninety-two thousand eight hundred and eighty-six dollars and ninety-two cents (\$92,886.92) be hereby paid and attached hereto and form part of these minutes.

CARRIED

126/25

Accounts

Seemel: That the List of Accounts for Approval with cheques and EFT's numbering 21998 to 22021 totaling fifty-one thousand nine hundred and twenty-eight dollars and twenty-one cents (\$51,928.21) be hereby paid and attached hereto and form part of these minutes.

CARRIED

127/25

Adjourn

Williamson: That this meeting be hereby adjourned. (Adjourned @ 6 p.m.)

CARRIED

Adopted this 11Th Day of February 2025

Administrator

Reeve